



University of Oxford
**St Edmund
Hall**

**Stipendiary Lectureship (5 hours) in Engineering Science
1 October 2023 to 30 June 2024**

FURTHER PARTICULARS

The College proposes to appoint a 5-hour Stipendiary Lecturer in Engineering Science for the academic year 2023-24, with effect from 1 October 2023. This is a fixed-term post to cover teaching during Professor Amy Zavatsky's sabbatical leave. Please note that the College is unable to sponsor a work visa in respect of this position.

St Edmund Hall's roots are in the 13th Century, making it one of the oldest educational institutions now within the University of Oxford. It is the only medieval academic Hall to have preserved its identity; the ancient name of "Hall" has been retained to reflect its long history and pre-collegiate university roots. At Oxford, the collegiate university comprises the colleges collectively associated with the academic departments and central offices. However, in legal, financial and organisational terms each college is an independent corporation, self-governing and self-contained. St Edmund Hall, in common with all Oxford colleges, has recently been granted status as a registered charity. Our current Principal, Professor Baroness Katharine Willis, joined the Hall in October 2018.

St Edmund Hall occupies a historic site in the middle of Oxford, just off the High Street. The College community has around 70 Fellows (just over half of whom form the Governing Body), and around 400 undergraduate and 300 postgraduate students and up to 32 Visiting Students, in addition to administrative and domestic staff. The Queen's Lane main site accommodates many of our facilities, including the administration, Fellows' rooms, the Senior, Middle and Junior Common Rooms, Dining Halls and student accommodation. Our library is on this site, occupying the beautiful former church of St Peter-in-the-East. We have further extensive student accommodation properties in north and east Oxford: in Norham Gardens, and on the Iffley Road and Dawson Street.

St Edmund Hall has on record over 500 graduates in Engineering, dating back to 1922. The first non-professorial college fellowship in Engineering in the University (after 1912) was established at St Edmund Hall in 1959 and was held by Dr Joseph Derwent Todd until his retirement in 1988. The college currently has three Tutorial Fellows in Engineering (Professor Zavatsky and Professors Paul Goulart and Richard Willden) and accepts nine undergraduate students each year, as well as graduate students. We aim to provide a strong feeling of community amongst all the Engineers in College by holding events, such as the annual Joe Todd Engineering Dinner (preceded by graduate student presentations) and a final-year undergraduate project competition.

1. Duties of the Post

The lecturer will be expected to provide 5 weighted hours¹ of tutorials per week during termtime to first- and second-year undergraduate students on Structures, Mechanics, Materials, and Dynamics (examination papers P3 and A3 in the Engineering Science course). The syllabuses for these papers are available on request.

- i. The Lecturer will be expected to share in the organisation of teaching for undergraduates reading Engineering Science. We are looking for someone with a commitment to undergraduate teaching and pastoral care, who will be prepared to be a regular presence and contribute to college life.
- ii. The Lecturer will be expected to set and mark collection papers, when necessary, and to give revision classes where appropriate.
- iii. The Lecturer will be required to participate in admissions, including the undergraduate admissions process, which takes place throughout November and December 2023.
- iv. The Lecturer may also be assigned up to three graduate students working in cognate fields as advisees, with the expectation that they will meet from time to time to review academic progress.

2. Person Specification/Selection Criteria

Applicants should hold a doctorate in Engineering Science (or a closely related discipline), or be well advanced in relevant doctoral study and in good academic standing. They should also have experience in preparing and delivering tutorials in Engineering Science. Applications should clearly show how skills and experience meet these criteria.

3. Terms and Conditions

The appointment will be for the academic year 2023-24 (1 October 2023 to 30 September 2024).

The appointment will be made on the Senior Tutors' Committee recommended scale for 5-hour Stipendiary Lecturers (currently £12,401 to £13,895 per annum subject to revision in line with national adjustments) and will be pensionable with the Universities Superannuation Scheme (USS).

The successful candidate will be entitled to a research allowance at the rate of £875 per annum.

The Lecturer will also be entitled to:

- i. Lunch and dinner at the Common Table throughout the period of the appointment whenever the College Kitchen is open.

¹ The weighting system means that hours spent teaching groups larger than one person count for more than one hour.

- ii. The use of a bookable teaching room.

4. Equal Opportunities Policy

St Edmund Hall is an Equal Opportunities employer committed to excellence in research and teaching.

5. Applications

Applications should be sent by email to recruitment@seh.ox.ac.uk not later than **noon GMT on Friday, 30 June 2023**. Applications should include:

1. A full CV, detailing: career, education and qualifications; teaching experience and research in progress or planned; publications, prizes or awards.
2. Two written references, which candidates should request their referees to send to recruitment@seh.ox.ac.uk by the closing date.

Late or incomplete applications will not be accepted.

Interviews are expected to take place in the week commencing Monday, 10 July 2023.

If you have any queries about the post, please contact Professor Amy Zavatsky (amy.zavatsky@eng.ox.ac.uk).

Equality of Opportunity

The Equal Opportunities policy of the College requires that all staff are offered equal opportunities within employment. Entry into employment will be determined only by personal merit and the application of criteria related to the post. Subject to statutory provisions, no applicant will be treated less favourably than another because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

Recruitment Monitoring

Please consider completing the online Equal Opportunity Monitoring Form. Submission of this form is voluntary and does not form part of the selection process, but we would be grateful if you are willing to return it with your application to assist us with our equal opportunity monitoring. A paper copy can be obtained on the website or by emailing recruitment@seh.ox.ac.uk.

Privacy Notice

The College's Privacy Policy can be found by visiting <https://www.seh.ox.ac.uk/policies-accounts-and-legal-documents>.

Notes

1. *This employment is subject to the provision of original documentation to establish the right to work and remain in the UK.*
2. *All data supplied by applicants will be used only for the purpose of determining their suitability for the post, and will be held in accordance with the principles of the General Data Protection Regulations.*
3. *St Edmund Hall is an Equal Opportunities Employer. Conduct against fellow employees and college members that is offensive or detrimental to them on grounds of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation, is not tolerated.*
4. *Smoking (including electronic devices) is not permitted at any of the sites or buildings belonging to St Edmund Hall.*