



*University of Oxford*  
**St Edmund  
Hall**

**Non-Stipendiary Junior Research Fellowship  
in English or European Languages**

**FURTHER PARTICULARS**

St Edmund Hall's roots are in the 13th Century, making it one of the oldest educational institutions within the University of Oxford. It is the only medieval academic Hall to have preserved its identity; the ancient name of 'Hall' has been retained to reflect its long history and pre-collegiate university roots. At Oxford, the collegiate university comprises the colleges collectively associated with the academic departments and central offices. However, in legal, financial and organisational terms each college is an independent corporation, self-governing and self-contained. St Edmund Hall, in common with all Oxford colleges, has been granted status as a registered charity. Our current Principal, Professor Baroness Katherine Willis, joined the Hall in October 2018.

St Edmund Hall is one of the constituent colleges of the University of Oxford and occupies a historic site in the middle of Oxford, just off the High Street. The Hall currently has approximately 70 Fellows, 410 undergraduate students, 320 graduate students and hosts around 35 visiting students each year. Students are admitted in a range of subjects. General information about the College is available at [www.seh.ox.ac.uk](http://www.seh.ox.ac.uk).

The Queen's Lane main site accommodates many of our facilities, including the administration, Fellows' rooms, the Senior, Middle and Junior Common Rooms, Dining Halls and student accommodation. Our library is on this site, occupying the former church of St Peter-in-the-East. We have further extensive student accommodation properties in north and east Oxford: in Norham Gardens, and on Iffley Road and Dawson Street.

The College proposes to elect two suitable candidates to Junior Research Fellowships in English or European Languages, tenable from 1 October 2024 or as soon as possible thereafter, if candidates of sufficient merit present themselves. The term of the Fellowships is three years or until the association with the University ceases, whichever is sooner. The College will not normally elect someone who has previously held a similar appointment.

## SELECTION CRITERIA

Candidates should be in possession of a fellowship, or similar personal academic support, obtained in open competition from a major UK or international academic organisation such as a Research Council, a Charity or Trust, the British Academy, the Royal Society, or the University of Oxford. Being a named researcher on a research grant held by a senior member of the University does not qualify as personal academic support.

In the present round, applications will be considered from those working in a field relating to the study of literature: candidates must have an association with a department or faculty of the Humanities Division of the University of Oxford.

Applicants must normally have received the degree of PhD or equivalent by 1 October 2024.

Holders of these Fellowships are entitled to an Academic Allowance (presently set at £1,850 per annum).

Junior Research Fellows are members of the Senior Common Room and will be entitled to full dining rights when the College kitchen is open, but are not Governing Body members.

Opportunities to undertake teaching or other duties within the college may be possible, with the agreement of the Governing Body.

Fellows will be expected to play a full part in the intellectual and social life of the College, for example by attending College functions such as lectures and seminars with undergraduates or postgraduates.

They will also each act as an advisor to around five St Edmund Hall graduate students.

In making this appointment, the College wishes to promote equality of opportunity. Applications for this post are particularly welcome from women, disabled, and black and ethnic minority candidates, who are under-represented in academic posts in Oxford.

Appointees are not entitled to accommodation of any type in the College.

## *Application process*

Applications should be sent by email to [recruitment@seh.ox.ac.uk](mailto:recruitment@seh.ox.ac.uk) not later than **noon BST on Monday 2 September 2024**.

Applications should include:

1. A full CV, detailing career, education and qualifications, teaching experience and research in progress or planned, publications, prizes or awards.
2. A cover sheet, with the names and contact details of two referees who can speak with detailed knowledge about the candidate (see 'Referees' below).
3. A statement no longer than 300 words, stating how holding such a Fellowship will benefit both the applicant and St Edmund Hall.

It is expected that interviews will be held online during the week commencing 23 September 2024.

Queries about the post should be directed to the Senior Tutor, Dr Robert Wilkins: [robert.wilkins@seh.ox.ac.uk](mailto:robert.wilkins@seh.ox.ac.uk).

### **Referees**

You are advised to contact your referees before applying, to ensure that they are aware of your application and the requirements for the post, and to confirm that they would be content to write a reference for you for this post if asked to do so, in the event that you are shortlisted.

Your application should include for each referee their name, position, relationship to you, postal address, email address and contact telephone number. Shortlisted candidates will be asked to contact their referees and ask them to submit a reference directly to us.

### **Recruitment Monitoring**

Please also consider completing the online Equal Opportunity Monitoring Form. Submission of this form is voluntary and does not form part of the selection process, but we would be grateful if you are willing to return it with your application to assist us with our equal opportunity monitoring. A paper copy can be obtained on the website or by emailing [recruitment@seh.ox.ac.uk](mailto:recruitment@seh.ox.ac.uk).

### **Equality of Opportunity**

The Equal Opportunities policy of the College requires that all staff are offered equal opportunities within employment. Entry into employment will be determined only by personal merit and the application of criteria related to the post. Subject to statutory provisions, no applicant will be treated less favourably than another because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

### **Privacy Notice**

The College's Privacy Policy can be found by visiting <https://www.seh.ox.ac.uk/policies-accounts-and-legal-documents>.

## Notes

- 1. This employment is subject to the candidate demonstrating that they have the right to work in the UK. At all times your employment is subject to the provision of original documentation to establish your right to work and remain in the UK, which the College requires in order to comply with its duties under the Immigration, Asylum and Nationality Act 2006. It will remain your responsibility to ensure that you are able to produce such documentation as and when requested from you. Candidates that require a visa to work in the United Kingdom are encouraged to check before applying to ensure that they are eligible for an appropriate visa using the information provided by the [University of Oxford Staff Immigration Team](#).*
- 2. All data supplied by applicants will be used only for the purpose of determining their suitability for the post, and will be held in accordance with the principles of the General Data Protection Regulations.*
- 3. St Edmund Hall is an Equal Opportunities Employer. Conduct against fellow employees and college members that is offensive or detrimental to them on grounds of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation, is not tolerated.*
- 4. Smoking (including electronic devices) is not permitted at any of the sites or buildings belonging to St Edmund Hall.*