



St Edmund Hall Student Ambassador Scheme

Role Profile

St Edmund Hall is looking to maintain a team of volunteer Student Ambassadors to play a central role in the College's outreach work with schools and colleges this year. We hope to select a diverse team who reflect a range of subjects and year groups. Both JCR and MCR members are eligible to apply, and applications from first year students are particularly encouraged.

This role is suited to people who would like to gain experience in outreach work or working with young people, as well as anyone who simply wants to be involved in the College's access activities. **You need *not* have been involved in outreach before, and your own background and school type will not form a part of the selection process.**

Student Ambassadors can build up skills and experience which may be useful when applying for student helper roles at the College Open Days and during the interview period, as well as for other paid and volunteer ambassador roles across the wider University.

Why we are recruiting Student Ambassadors

Current students are better placed than anyone to answer certain questions from prospective students, to give them a picture of student life at Oxford and St Edmund Hall, and to show them that there is no single type of Oxford student.

For these reasons the involvement of Student Ambassadors has become a key feature of the College's outreach work. This has been very successful, and we hope to continue and increase ambassador involvement this year.

What being a Student Ambassador will entail

As an Ambassador, you will usually receive weekly emails during term time from the Schools Liaison Officer, detailing any upcoming visits to the College, and calling for volunteers to assist at each one. Availability to volunteer at an event is indicated using a shared Google Docs page, allowing all ambassadors to see which events require attention.

The main part of the role will be assisting with incoming school visits:

- Programmes vary with each visit, but are likely to include one or more of the following:
 - Giving tours of the college.
 - Taking part in a Q&A sessions with prospective students.
 - Accompanying students to lunch in the Wolfson Hall
 - Taking part in discussion exercises with small groups of prospective students on student life in Oxford and at St Edmund Hall, and the Oxford admissions process.

The Schools Liaison Officer will be on hand at every visit, unless agreed otherwise beforehand.

Most of our outreach work is with schools from the state sector, but we receive visits from all different school types across the year.

Most of our visits will be attended by students from years 10, 11 and 12 (ages 14-17). Visits can vary from a small handful of students up to around 60. The number of Ambassadors assisting on a particular event is adjusted accordingly

Ambassadors should expect to commit to volunteering at two such visits per term as a minimum

As part of an application to be a Student Ambassador, there will be a training day which must be attended. Here you will receive all training and information necessary to become a Student Ambassador. Student Ambassadors will also be required to take an online 'Introduction to Safeguarding' course from the Oxfordshire Safeguarding Children Board.

Application and selection process

Student Ambassadors will be selected by the Schools Liaison Officer, with input from the JCR Access Officer. Appointment is subject to tutors' approval.

Applications are opened in Michaelmas term, with the outcome of applications following shortly after. Late applications will not be considered. If you have any questions you should contact the Schools Liaison Officer, Luke Maw, by email (schools.liaison@seh.ox.ac.uk), or speak informally to a current member of the Ambassador team.

Luke Maw
Schools Liaison Officer